

# INFORMATION BULLETIN

## JOB TRAINING PARTNERSHIP ACT

Number: B97-81

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TO: SERVICE DELIVERY AREA ADMINISTRATORS

SUBJECT: FOCUS GROUP MEETINGS ON THE DESIGN OF SENATE  
BILL (SB) 645 REPORTS

This Information Bulletin announces two focus group sessions that will be held to give the Service Delivery Areas (SDA) the opportunity of providing input to the State Job Training Coordinating Council (SJTCC) on the design of the first Performance Based Accountability (PBA) reports resulting from passage of Senate Bill (SB) 645. These reports will be published by June 30, 1998, and will contain information on the performance of California's workforce preparation system, including the programs operated under the Job Training Partnership Act. The SJTCC believes that design of these reports is critical to their usefulness to program operators in the continuous improvement of their programs. Therefore, the SJTCC is seeking input from various customer groups, including SDA managers, on how the participant outcome data in the SB 645 reports might best be displayed.

Dr. Richard Moore, professor at California State University Northridge and a consultant to the SJTCC on performance accountability, will conduct the two focus group sessions as follows:

Date: Friday, January 23, 1998  
Time: 10:00 a.m. to 12:00 p.m.  
Location: Carson/Lomita/Torrance Private Industry Council  
One Civic Plaza, Suite 500  
Carson, CA 90745  
(310) 518-8100

Date: Friday, January 30, 1998  
Time: 10:00 a.m. to 12:00 p.m.  
Location: Employment Development Department  
Job Training Partnership Division  
750 N Street, Conference Room A  
Sacramento, CA 95814  
(916) 654-7616

Attachment 1 provides additional background information on SB 645 and the PBA system now under development. Also Attached are some draft examples of how the SB 645 reports might look. Attachment 2 entitled, "Sample Executive Summary Report" shows the kind of information that would be included in the report customized for

oversight agencies such as the Legislature, the Governor, etc. Attachment 3 shows an example of a table that could be part of a detailed program-specific report showing the outcome measures down the left column broken out by different age groups. Attachment 4 shows a slightly different presentation with both number and percent for each age group. Attachment 5 shows possible graphical presentations that could be used either instead of, or in addition to, the tables.

Dr. Moore will pose the following questions to the focus groups:

1. How can the information in SB 645 reports best be displayed to make the reports most useful to SDA managers?
2. How can the SB 645 reports be designed to reduce the possibility of their contents being misinterpreted?
3. What comparisons of participant groups (e.g. different age or ethnic groups) would be most useful to SDA managers?

If you are interested in attending either session, please contact Michael Evashenk at (916) 654-7616 to make your reservations.

If you have any questions about the SB 645 system, please contact Ron Addy at (916) 654-8037.

/S/ BILL BURKE  
Acting Assistant Deputy Director

Attachments not available on Internet. To obtain a copy, e-mail JTPD at JTPDLIB@EDD.CA.GOV (subject line should read: "Attachment") or contact Jim Scholl at (916) 657-4610.

1. The SB 645 Performance Based Accountability Fact Sheet
2. Sample Executive Summary Report
3. Sample Demographic Group Report Agency Level: AGE
4. Sample Demographic Group Report: AGE (number and percent for each age group)
5. Possible Graphical Presentations